

Duties of Deputy Town Supervisor

- » Attend and be attentive at all Town Board meetings.
- » Assist Town Supervisor in day to day operation of the town including reviewing expenditures and accounts receivable. Authorizing payments in a timely fashion on those occasions when the Town Supervisor is away.
- » Maintain constant line of communication with Town Supervisor to ensure consistency in approach to ongoing matters before the Town and questions/concerns from concerned citizens of the Town.