**Town of Ellenburg**

**Office of the Town Clerk**

**Minutes of the Town Board**

**Regular Board Meeting**

**October 17, 2023 at 6:00 PM**

Supervisor, Jason Dezan, opened the meeting and led the Pledge of Allegiance. A moment of silence was held for friends that have passed on, Service men and women and first responders.

Roll Call: Jason Dezan Yes

Debra Grogan Yes

Neil Trombley Yes

Deryl Gregory Yes

Nathan Bombard Absent

The first item on the agenda was old business.

Supervisor Dezan then opened the floor to old business

* Jason stated that the architect is here from BCA for us to ask questions to and get an update from. Casey from BCA stated that the building is done, September 12th,2023 marked substantial completion, our one year warranty is started from this day. The highway department did the bulk of the site work, there is a little bit more to do, but overall they did a great job amidst dealing with the weather issues and other issues that they ran into. Overall they only had about a two week delay from when the contractors started to when they finished. This project was very smooth and had no hiccups and everyone worked together. Total project cost; prices were on the climb and we revised the budget to 1.3 million, and as of right now, the project costs are 1.17 million and falling. Right now we are at least $133,000 below budget. BCA had a person on site everyday to supervise the project and Jason added in that he did a wonderful job. There were zero discrepancies on this project, we met the plans and specifications without much issue at all. The certificate of occupancy is good and that box has been checked. As of an hour ago, the building was about half full. For funding and closeout of the project, the contractors are submitting their final applications for payment. USDA has sent a prior to close letter, requiring paperwork to finish on this loan. The consultants will pull together all of this information for the town. BCA needs the town to accept a resolution that will authorize final payment to the contractors. All paperwork has been given to Jason. Casey stated that there are electronic copies of all documents if we would like to have them that way. Within the next month, the project will be completely done.

Supervisor Dezan stated we would move to new business at this time.

Supervisor Dezan then read the monthly financial report for September 2023.

Motion: Debra Grogan Second: Neil Trombley

Vote: Dezan-Abstain, Bombard-Absent, Gregory-Yes, Trombley-Yes, Grogan-Yes

Supervisor Dezan called for the town clerk’s report. Bethany Fortin stated business was functioning as usual.

Supervisor Dezan asked if the Highway Superintendent had anything to report, Bradley was absent this meeting.

Supervisor Dezan then asked for the code officer’s report. Adam Trombley stated he has been dealing with different issues with the zoning board.

Supervisor Dezan then called for the Historian’s report, Joan Hobbs reported that Andre LaBarge was able to give her a bunch of items to have in our historical rooms. Linda Trombley contacted Joan about a family from Massachusetts that was looking for information and also had information. It has been a very productive month. The Monday or Tuesday after Veteran’s Day they will be getting together to take down the Hometown Hero banners. Joan also wants to thank Adam and her husband for getting the historical marker done for Lucy Hobbs.

Supervisor Dezan stated that the Youth report was that soccer is finishing up and the porta potties will be there until the end of the month.

The next item on the agenda were council member reports:

Deryl Gregory – Deryl Gregory reported the following:

* Deryl reported there will be a blood drive on the 24th from 4-7 at the church hall.
* Deryl wanted to thank the ambulance crew for the phenomenal job they are doing.

Debra Grogan – Debra Grogan reported the following

* Debra reported she went to the windmill meeting. Bad news is that they submitted for the re-powering and the governor said that they can’t re-power they have to reapply for a whole new wind farm. It will most likely be 2028 before we receive any PILOT programs from AES. Invenergy is still moving forward with their new project.

Neil Trombley – Neil Trombley reported the following:

* Neil reported he and Brad went to the meeting with FEMA and homeland security. November 1st, they need to start doing paperwork with the county so we can start applying for the funds that are available for funds to build the roads up in case of another disaster. All shared services with the other towns, there is quite a bit of money out there that we can apply for as well. Neil wanted to thank the EMS for their quick responses.

Nathan Bombard – Nathan Bombard reported the following:

* Nathan was absent this meeting.

Supervisor Dezan then opened the floor to old business again.

* Tori Russell provided a full report detailing our expenses and revenues.
* Mausoleum; for the month of September was 43 cremations and year to date they have $180,000 in revenue.

At this time supervisor asked for a motion to go into executive session to discuss the union contract and Matt Rabideau’s issue with insurance.

Motion: Deryl Gregory Second: Debra Grogan

Executive session entered at 6:44 PM

Motion to enter back in to regular session by Debbie Grogan and seconded by Neil Trombley

Regular session entered back in at 7:36 PM

Supervisor Dezan then opened the floor to new business

The resolutions are the next topic of discussion:

**Resolution 23-94**

To pay vouchers 350 to 376 in the General Fund in the amount of $18,717.08.

Motion: Deryl Gregory Second: Debra Grogan

Vote: Trombley-Yes, Dezan-Yes, Grogan-Yes, Bombard-Yes, Gregory-Yes

**Resolution 23-95**

To pay vouchers 181 to 197 in the General Fund in the amount of $30,490.60.

Motion: Neil Trombley Second: Debra Grogan

Vote: Trombley-Yes, Dezan-Yes, Grogan-Yes, Bombard-Yes, Gregory-Yes

**Resolution 23-96**

To pass Local Law #2 of 2023 titled Local Law to override the tax levy limit established in General Municipal Law 3-C

Motion: Deryl Gregory Second: Neil Trombley

Vote: Dezan-Yes, Grogan-Yes, Bombard-Yes, Gregory-Yes, Trombley-Yes

**Resolution 23-97**

To hold a public hearing on November 9th at 6:00 PM to discuss the 2024 town budget.

Motion: Debra Grogan Second: Neil Trombley

Vote: Bombard-Yes, Dezan-Yes, Trombley-Yes, Gregory-Yes, Grogan-Yes

**Resolution 23-98**

To hold a special meeting on November 9th immediately following the public hearing for the possibility of passing the 2024 town budget.

Motion: Deryl Gregory Second: Debra Grogan

Vote: Grogan-Yes, Dezan-Yes, Gregory-Yes, Bombard-Yes, Trombley-Yes

**Resolution 23-99**

To transfer $100,000 from the general fund savings to the highway fund to cover the cost of monthly bills and payroll that will be reimbursed from any disbursements from FEMA.

Motion: Neil Trombley Second: Debra Grogan

Vote: Gregory-Yes, Trombley-Yes, Dezan-Yes, Grogan-Yes, Bombard-Yes

**Resolution 23-100**

To allow us to waive the remaining waiting time period for insurance for Matthew Rabideau and denote him as a key employee so he can receive town insurance.

Motion: Neil Trombley Second: Debra Grogan

Vote: Grogan-Yes, Dezan-Yes, Gregory-Yes, Bombard-Yes, Trombley-Yes

**Resolution 23-101**

To accept the work completed by Parklane construction (contract #1) & S&L Electric (Contract #2), and to authorize final payment to both contractors, contingent upon USDA RD’s concurrence with the payment applications submitted by the contractors and as recommended by BCA Architects & Engineers.

Motion: Neil Trombley Second: Debra Grogan

Vote: Gregory-Yes, Trombley-Yes, Dezan-Yes, Grogan-Yes, Bombard-Yes

Supervisor Dezan then opened the floor to questions and comments:

* There were no public comments

Supervisor Dezan then closed the floor as there were no more public comments.

Supervisor Dezan asked if there was a motion to adjourn the meeting. The meeting was adjourned at 7:45 PM

Motion: Debra Grogan Second: Neil Trombley

The next regular meeting will be held on November 21, 2023 at 6:00 PM

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Bethany Drown Fortin, Ellenburg Town Clerk